

# For international students aiming at the Graduate Schools of Kinki University

Kinki University consists of 11 graduate schools and 13 faculties for liberal arts courses and science courses, as well as a Japanese Language Course. We hope to accept as many international students with an eagerness to study and the desire to improve themselves in order to develop an international exchange program. In particular, we established an International Student Scholarship in 2007 for those who have achieved exceptional results on the entrance examination for international students. The scholarship exempts students from the entire tuition fee. We hope that all those who have the intention of trying for Kinki University will read this Application for International Students Admission of Graduate School carefully and make preparation for the entrance examination by checking the examination subjects and the necessary application documents that are set for the graduate schools they are aiming for.

- 【1】** The entrance examination for international students of Kinki University is implemented twice, once in the first period (November) and once in the second period (February) (Excluding the Graduate School of Medical Sciences). However, an international student who has graduated from (mastered) or is going to graduate from (master) a university or a graduate school in Japan and who wants to enter a graduate school of Kinki University needs to take the general entrance examination for a graduate school.
- 【2】** About the Kinki University International Student Scholarship for “*TOKUTAISEI*”  
We have the International Student Scholarship for “*TOKUTAISEI*” those who have achieved exceptional results on the Kinki University's entrance examination for international students. The scholarship exempts students from the entire tuition fee. This will be granted to up to five students in the graduate schools. There are conditions for this, e.g., if a student wants to be eligible for this, the student must score more than 80% on the entrance examination for international students and rank in an upper group, and so on. If the “*TOKUTAISEI*” student has achieved an excellent result after the first year in the graduate school, the scholarship is granted continuously. (Excluding the Graduate School of Medical Sciences)
- 【3】** Kinki University International Student Scholarship (other than for “*TOKUTAISEI*”)  
Category 1 benefit (for freshman).....Entrance fee equivalent money (a lump sum) for a few students who ranked in an upper group on the international students entrance examination.
- Category 2 benefit (for sophomore or upper)...80,000 yen per month (for one year except for August and September) for a few students achieving outstanding academic results while they are graduate students.

## For enrollment in April 2012 Application Guide for International Students Admission of Graduate School

The entrance examination for international students of the Graduate Schools of Kinki University is implemented for students from abroad who hope to enroll in the Graduate Schools of Kinki University.

### Privacy Policy

Personal information on your application documents submitted at the time of your application, such as your name and address, shall be used for the following:

1. Sending an examination card, a letter of notification, and a set of documents required for the enrollment procedures;
2. Providing information necessary for successful applicants to start campus life including information about lodgings; and
3. Producing various statistical materials in which individuals are not identified.

The three procedures mentioned above are to be implemented by the contractor commissioned by Kinki University (hereinafter referred to as "Contractor"). Please note that all or a part of the personal information may be provided to the Contractor in the commission of those assigned tasks; however, personal information shall be used for the purpose of implementing the above procedures only and for no other purpose.

## 1. Entrance examination schedule (First and Second)

Category of examination	Residence status	Application period	Examination dates	Announcement of examination results
First examination	Applicants residing outside Japan	Monday, October 3, to Wednesday, October 19, 2011	Saturday, November 12, 2011	Thursday, November 24, 2011
	Applicants residing in Japan			
Second examination	Applicants residing in Japan	Friday, January 27, to Tuesday, February 7, 2012	Saturday, February 25, 2012	Friday, March 9, 2012

※ Graduate School of Medical Sciences

(First examination)

Applicants wishing to enter the Graduate School of Medical Sciences must sit for the entrance examination for the Graduate School of Medical Sciences (offered in January) [exam on Saturday, January 7, 2012].

\* Please refer to the Requirement for Applicants of the Graduate School of Medical Sciences for details.

## 2. Application procedures

(1) How to apply

After transferring the appropriate amount for the entrance examination fee, the applicant himself/herself must bring all application documents to the International Student Center, Higashi-Osaka Campus. In case of an applicant living outside of Japan, the documents need to be brought to the Center by contact person living in Japan. In principle, applications by mail shall not be accepted. If neither the applicant nor his/her contact person in Japan can bring the application documents to the Center in person due to distance, contact the International Student Center of the university to obtain permission to mail the documents. The application must arrive by the end of the application period.

Applicants who require an Examination Permit from the university for the purpose of obtaining a Certificate of Eligibility for a short-term stay to attend entrance examinations should ask for one at the time of submitting their applications.

(2) Entrance examination fee

①35,000 yen

Applicants must fill out the entrance examination fee remittance form provided by the university (Form C) and use this to transfer the appropriate amount in Japanese yen by telegraphic transfer from a banking institution in Japan (except for a Japan Post Bank). Be sure to keep the receipt (Form D) safely.

②As a general rule once application documents and entrance examination fees (including various expenses such as a bank transfer fee, etc.) are received they will not be returned to applicants.

(3) Reception office:

Inquiries may be directed to the International Student Center, Higashi-Osaka Campus 1st Floor of Building No. 11

Address : 3-4-1 Kowakae, Higashi-Osaka City, Osaka 577-8502 Japan

Tel (Main) : 06-6721-2332 (From overseas: +81-6-6721-2332) ext. 2862-2865, 2875-2877

Fax : 06-6729-2387 (From overseas: +81-6-6729-2387)

E-mail : isc@itp.kindai.ac.jp

Office hours : Mon. to Fri. 10:00a.m. to 4:00p.m.

Sat. 10:00a.m. to 12:00p.m. (Closed on Sundays and national holidays)

### 3. Requirements for applicants

- (1) First half of doctorate and master's courses
- ① Applicant who are non-Japanese and **have completed** (or will have completed by March 2012) **16 years of school education outside Japan.**
  - ② Applicants who are recognized by Kinki University as holding qualifications equivalent or superior to those of graduates of its applicable undergraduate schools.
  - ③ As a general rule, applicants must be eligible to be granted a 'College student' status as provided for in Japan's Immigration Control and Refugee Recognition Act after being accepted into the university.
- (2) Second-half doctorate courses
- ① Applicants who are non-Japanese and also have completed (or will have completed by March 2012) a master's course overseas.
  - ② Applicants who are recognized as having qualifications equivalent or superior to a master's course conferred by a Kinki University graduate school,
  - ③ As a general rule, applicants must be eligible to be granted a 'College student' status as provided for in Japan's Immigration Control and Refugee Recognition Act after being accepted into the university.
- (3) Doctorate course (Graduate School of Medical Sciences)
- ① Applicants who are non-Japanese and also have completed (or will have completed by March 2012) 18 years of school education overseas (for applicants to basic medical science), or who have completed that education by March 2010, obtained a medical license, and finished their two-year internship or are expected to complete it (for applicants to Clinical Medical Science). (The last course completed should be in medicine, dentistry, or veterinary science.)
  - ② Applicants designated by the Minister of Education, Culture, Sports, Science and Technology.
  - ③ Applicants who are recognized by the graduate school of Kinki University to hold qualifications equivalent or superior to those of graduates from the university's undergraduate school of medicine, dentistry, or veterinary medicine (all of which are 6-year courses).
  - ④ As a general rule, applicants must be eligible to be granted a 'student' status as provided for in Japan's Immigration Control and Refugee Recognition Act after being accepted into the university.

Note:

1. A non-Japanese applicant who is a graduate or a prospective graduate of any Japanese university undergraduate school and who wishes to register for a first-half doctorate, master's, or doctorate course (Graduate School of Medical Sciences) will not be allowed to apply for the International Student entrance examination. Furthermore, a non-Japanese applicant who is a graduate or prospective graduate of any Japanese university graduate school (a first-half doctorate course or a master's course) and who wishes to register for a second-half doctorate course will not be allowed to apply for the International Student entrance examination. In such cases, the applicant needs to take a general entrance examination for graduate schools of Kinki University. For more information, please contact the office of each school.
2. Applicants taking the Second examination will be limited to those residing in Japan. **Applicants who are staying in Japan with the 'Temporary Visitor' status of residence will not be regarded as persons residing in Japan.**
3. The qualification of all applicants shall be examined on the basis of the submitted application documents. As a result of examining those documents, **if applicants are found to be unqualified for the entrance examination, all those application documents along with the entrance examination fee will be returned.**
4. If there are any questions or doubts about whether you can acquire or renew the procedure to obtain student status after passing the Examination of the graduate schools and entering it, please contact the Immigration Bureau in Japan for additional information prior to submitting the application for entrance to the University.
5. If the applicants, who are residing outside of Japan cannot come to Japan despite the issuance of the Examination Permit, the entrance examination fee will not be reimbursed.

### 4. Graduate Schools admitting International students and required entrance examination

- (1) Number of students admitted: a few per graduate school
- (2) Examination halls (First examination and Second examination)

Graduate Schools	Halls
Graduate School of Law, Graduate School of Commerce, Graduate School of Economics, Graduate School of Science and Engineering Research, Graduate School of Pharmacy, Graduate School of Literature and Cultural Studies, Graduate School of Biology-Oriented Science and Technology, Graduate School of Systems Engineering, Graduate School of Advanced Technology Note: Graduate School of Pharmacy: Under application for approval for establishment	Higashi-Osaka Campus
Graduate School of Agriculture	Nara Campus
Graduate School of Medical Sciences (the entrance examination for the Graduate School of Medical Sciences [offered in January])	Osaka-Sayama Campus

- (3) Pass or fail is determined comprehensively by considering the score on the achievement test, the interview results, and the application document.
- (4) Language used in the examination: All examinations will be conducted in Japanese (excluding the items with \*notes of each school (pp. 22-25)).
- (5) Test subject and time  
First half of doctorate and master's course (\*Denotes master's courses)

#### Graduate School of Law

Major	Location	Test subjects	Time	Point allocation	
Law	Higashi-Osaka City	Japanese	Written test	9:30-10:50	100
		Area of specialization	Writing an essay on area of specialization	11:20-12:20	100
		Lunch break			
		Interview	On the area of specialization	13:20-	—

#### Graduate School of Commerce

Major	Location	Test subjects	Time	Point allocation	
Commerce	Higashi-Osaka City	Japanese	Written test	9:30-10:50	100
		Foreign languages	English	11:20-12:50	150
		Lunch break			
		Area of specialization	Writing an essay on area of specialization	13:50-14:50	100
Interview	On the area of specialization	15:20-	—		

Note: Applicants are permitted to bring up to two dictionaries (e.g. E-J and J-E dictionaries, or dictionaries providing translations between Japanese and other languages) with them when taking foreign language tests. (However, a computerized dictionary is not allowed.)

#### Graduate School of Economics

Major	Location	Test subjects	Time	Point allocation	
Economics	Higashi-Osaka City	Japanese	Written test	9:30-10:50	100
		Foreign languages	English	11:20-12:50	150
		Lunch break			
		Area of specialization	Writing an essay on area of specialization	13:50-14:50	100
Interview	On the area of specialization	15:20-	—		

Note: Applicants are permitted to bring up to two dictionaries (e.g. E-J and J-E dictionaries, or dictionaries providing translations between Japanese and other languages) with them when taking foreign language tests. (However, a computerized dictionary is not allowed.)

#### Graduate School of Science and Engineering Research

Major	Location	Test subjects	Time	Point allocation	
Science	Higashi-Osaka City	Japanese	Written test	9:30-10:50	100
Molecular and Material Engineering		Foreign languages	English	11:20-12:20	100
Mechanical Engineering		Lunch break			
Electronic Engineering		Area of specialization	Writing an essay on area of specialization	13:30-14:30	100
Environmental Engineering		Interview	On the area of specialization	15:00-	—

Note: Applicants judged to have a good command of English may be exempted from the Japanese language section of the exam subjects after consultation with the academic supervisor before the application. In addition, the tests of foreign language, major subject, and the interview may be conducted in English.

First half of doctorate and master's course (※Denotes master's courses)

### Graduate School of Pharmacy

Under application for approval for establishment

For details, please inquire at the Office of Faculty of Pharmacy.

### Graduate School of Literature and Cultural Studies

Major	Location	Test subjects	Time	Point allocation	
※Japanese Literature	Higashi-Osaka City	Japanese	Written test	9:30 -10:50	100
※English Linguistics and Literature		Lunch break			
※International Culture		Area of specialization	Written examination on area of specialization	12:30 -14:30	200
		Interview	About the research project plan	15:00 -	—

### Graduate School of Agriculture

Major	Location	Test subjects	Time	Point allocation	
Agricultural Science	Nara City	Japanese	Written test	9:30 -10:50	100
Fishery Science		Foreign languages	English	11:20 -12:50	100
Applied Biological Chemistry		Lunch break			
Environmental Management		Area of specialization	Written examination on area of specialization	13:50 -14:50	100
Advanced Bioscience		Interview	On the area of specialization	15:10 -	—

Notes: Applicants judged to have a good command of English may be exempted from the Japanese language section of the exam subjects after consultation with the academic supervisor before the application. In addition, the tests of foreign language, major subject and the interview may be conducted in English.

### Graduate School of Biology-Oriented Science and Technology

Major	Location	Test subjects	Time	Point allocation	
Biotechnological Science	Kinokawa City, Wakayama Pref.	Japanese	Written test	9:30 -10:50	100
		Foreign languages	English	11:20 -12:50	100
Lunch break					
Electronic System and Information Engineering		Area of specialization	Written examination on area of specialization	13:50 -14:50	100
※Intelligent Mechanics	Interview	On the area of specialization	15:10 -	—	

Notes: Applicants judged to have a good command of English may be exempted from the Japanese language section of the exam subjects after consultation with the academic supervisor before the application. In addition, the tests of foreign language, major subjects and the interview may be conducted in English.

### Graduate School of Systems Engineering

Major	Location	Test subjects	Time	Point allocation	
Systems Engineering	Higashi-Hiroshima City	Japanese	Written test	9:30 -10:50	100
		Foreign languages	English	11:20 -12:50	100
		Lunch break			
		Area of specialization	Written examination on area of specialization	13:50 -14:50	100
	Interview	On the area of specialization	15:20 -	—	

Note: Applicants are permitted to bring a dictionary with them when taking foreign language tests. (However, a computerized dictionary is not allowed.)

### Graduate School of Advanced Technology

Major	Location	Test subjects	Time	Point allocation	
Advanced Materials	Izuka City, Fukuoka Pref.	Japanese	Written test	9:30 -10:50	100
Electronics and Computer Science		Foreign languages	English	11:20 -12:50	100
Systematic Design		Lunch break			
Management and Information Science		Area of specialization	Written examination on area of specialization	13:50 -14:50	100
	Interview	On the area of specialization	15:20 -	—	

Second-half doctorate courses

### Graduate School of Law

Major	Location	Test subjects	Time	Point allocation	
Law	Higashi-Osaka City	Japanese	Written test	9:30 -10:50	100
		Foreign languages	Two languages: English plus one from German, or French. Dictionaries may be used only for German and French.	11:20 -13:50	100
		Lunch break			
		Area of specialization	Writing an essay on area of specialization	14:50 -15:50	100
	Interview	On the area of specialization	16:20 -	—	

### Graduate School of Commerce

Major	Location	Test subjects	Time	Point allocation	
Commerce	Higashi-Osaka City	Japanese	Written test	9:30 -10:50	100
		Foreign languages	English	11:20 -13:50	300
		Lunch break			
		Area of specialization	Writing an essay on area of specialization	14:50 -15:50	100
	Interview	On the area of specialization	16:20 -	—	

Note: Applicants are permitted to bring up to two dictionaries (e.g. E-J and J-E dictionaries, or dictionaries providing translations between Japanese and other languages) with them when taking foreign language tests.(However, a computerized dictionary is not allowed.)

### Graduate School of Economics

Major	Location	Test subjects	Time	Point allocation	
Economics	Higashi-Osaka City	Japanese	Written test	9:30 -10:50	100
		Foreign languages	Two languages: English plus one from German, or French.	11:20 -13:50	300
		Lunch break			
		Area of specialization	Writing an essay on area of specialization	14:50 -15:50	100
	Interview	On the area of specialization	16:20 -	—	

Note: Applicants are permitted to bring up to two dictionaries (e.g. E-J and J-E dictionaries, or dictionaries providing translations between Japanese and other languages) with them when taking foreign language tests.(However, a computerized dictionary is not allowed.)

### Graduate School of Science and Engineering Research

Major	Location	Test subjects	Time	Point allocation	
Science	Higashi-Osaka City	Interview (Japanese or English)	Including a special test for the applicable major.	10:00-	—
Molecular and Material Engineering					
Mechanical Engineering					
Electronic Engineering					
Environmental Engineering					
Innovative Engineering					

Note: Applicants who reside outside Japan may have an interview via Internet after a consultation with the academic supervisor before the application.

Note: Applicants to Innovative Engineering shall contact a person in charge of the entrance examination for Graduate School at the Faculty of Science and Engineering, and receive the guidance from the professor of the Major at least one month prior to the due date to apply for admission.

### Graduate School of Pharmacy

Under application for approval for establishment

For details, please inquire at the Office of Faculty of Pharmacy.

Second-half doctorate courses

Graduate School of Agriculture

Major	Location	Test subjects		Time	Point allocation
Agricultural Science	Nara City	Japanese	Written test	9:30 -10:50	100
Fishery Science		Foreign languages	Choose either English or German. A dictionary may be used. (The use of a computerized dictionary is not allowed.)	11:20 -12:50	100
Applied Biological Chemistry		Lunch break			
Environmental Management					
Advanced Bioscience		Interview	Including a special test on the applicable major.	13:50 -	—

Notes: Applicants judged to have a good command of English may be exempted from the Japanese language section of the exam subjects after consultation with the academic supervisor before the application. In addition, the interview may be conducted in English.

Graduate School of Biology-Oriented Science and Technology

Major	Location	Test subjects		Time	Point allocation
Biotechnological Science	Kinokawa City,	Japanese	Written test	9:30 -10:50	100
		Foreign languages	English	11:20 -12:50	100
Electronic System and Information Engineering	Wakayama Pref.	Lunch break			
		Interview	Including a special test on the applicable major.	13:50 -	—

Notes: Applicants judged to have a good command of English may be exempted from the Japanese language section of the exam subjects after consultation with the academic supervisor before the application. In addition, the interview may be conducted in English.

Graduate School of Systems Engineering

Major	Location	Test subjects		Time	Point allocation
Systems Engineering	Higashi-Hiroshima City	Japanese	Written test	9:30 -10:50	100
		Foreign languages	English	11:20 -12:50	100
		Lunch break			
		Interview	Including a special test on the applicable major.	13:50 -	—

Note: Applicants are permitted to bring a dictionary with them when taking foreign language tests. (However, a computerized dictionary is not allowed.)

Graduate School of Advanced Technology

Major	Location	Test subjects		Time	Point allocation
Advanced Materials	Iizuka City, Fukuoka Pref.	Japanese	Written test	9:30 -10:50	100
Electronics and Computer Science		Foreign languages	English	11:20 -12:50	100
Systematic Design		Lunch break			
Management and Information Science		Interview	Including a special test on the applicable major.	13:50 -	—

Doctorate course

Graduate School of Medical Sciences

(First examination) Applicants wishing to enter the Graduate School of Medical Sciences must sit for the entrance examination for the Graduate School of Medical Sciences (January exam).

\* For more information, refer to the requirements for applicants of Graduate School of Medical Sciences.

No "Japanese" test is implemented in the Graduate School of Medical Sciences. Just like the other applicants, their pass or fail of the entrance examination is judged comprehensively based on the scores at the January exam, etc.

(6) Information to keep in mind at the examination

- ① Examinees need to directly enter the designated site for an examination as written on the examination card by 9:00a.m. on the examination day, and when in the examination room, must sit in the seat with the designated examinee's number.
- ② Examinees must not forget to bring the examination card with them. Should it be lost or left behind, examinees must notify the front office of the examination to that effect.
- ③ Only a **black HB pencil** or a **mechanical pencil** will be permitted. Each examinee has to bring an eraser and a pencil sharpener with them.
- ④ Rulers, compasses, watches with a calculator or dictionary, and calculators will not be allowed.
- ⑤ Examinees must follow the instructions of the proctor(s) at the examination sites.
- ⑥ **If examinees bring a mobile phone, they must turn off the power. The use of a mobile phone as a watch will not be allowed, so each examinee must bring a wristwatch.**
- ⑦ Examinees found doing anything dishonest at/on the examinations shall be ejected from the examination sites and all subjects will be nullified. Even if only one subject is directly affected, all of the examinations will be nullified.
- ⑧ Every examinee has to prepare his/her own lunch on the examination day.
- ⑨ **Applicants who appear at the examination room 30 minutes after the start time of the exam will not be allowed to sit for the exam in any subject.**
- ⑩ Examinees will not be allowed to exit the room during the examination. In case of a special case, like that of an examinee becoming sick, they must notify the test proctor at the front of the examination room.

## 5. Application documents

(1) First-half doctorate courses, master's courses, doctorate courses (Graduate School of Medical Sciences)

Document to be submitted	Special remarks
①Application Form (Special Kinki University form A)	<ul style="list-style-type: none"> <li>Applicants themselves need to fill out this form with a black ballpoint pen, and affix their signatures.</li> <li>One color photo needs to be pasted on the form.</li> </ul>
②Admission Application (Special Kinki University form B)	<ul style="list-style-type: none"> <li>Applicants need to fill out this form accurately in accordance with the instructions, and transfer the entrance examination fee.</li> <li>One color photo needs to be pasted on the form.</li> </ul>
③Examination card (Special Kinki University form C)	Fill out only within the thick frame of this form.
④Duplicate of examination card (Special Kinki University form D)	<ul style="list-style-type: none"> <li>Fill out only within the thick frame of this form.</li> <li>One color photo needs to be pasted on the form.</li> </ul>
⑤Certificate of Japanese language education (Special Kinki University form E) [For applicants residing outside Japan]	Applicants need to ask for the submission of a certificate of Japanese language education at the educational institution at which they studied (or are currently studying) the Japanese language, using Form E prescribed by the university.
⑥Certificate of completion (or prospective completion) or certificate of enrollment from the Japanese language school or other educational institution currently attending. [For applicants residing in Japan]	In the event that you cannot submit the certificate of prospective completion, please submit a certificate of enrollment. Applicants who have already completed the course or curriculum shall submit a certificate of completion. In each case, the certificate needs to be prepared just before the application.
⑦Official transcript and Certificate of completion and attendance from the Japanese language school or other educational institution currently attending. [For applicants residing in Japan]	The form of the certificate needs to be prescribed by the school, in which the grades, attendance rate, and remarks from the supervising teacher are described, and be prepared just before the application.
⑧Certificate or prospective graduation certificate of the last university attended in your home country	<ul style="list-style-type: none"> <li><b>Original certificate issued within six months before the application date</b></li> <li>As a substitute for the said certificate applicants can submit an original and a copy of a diploma. After inspection, the original shall be returned to the applicant.</li> <li>In the event that certificate/diploma written in a language other than Japanese, English, or Chinese are to be submitted, applicants must submit the Japanese or English translations of the said documents thereto.</li> <li>Certificate of the examination and a certificate of graduation from your last school for applicants who took the university entrance qualification examination in the applicable countries only.</li> </ul>
⑨Official transcript from the last university attended in your home country	<ul style="list-style-type: none"> <li>Original certificate showing the results for all subjects taken during the period of attendance and having been issued within six months before the application date</li> <li>In the event that certificate written in a language other than Japanese, English, or Chinese are to be submitted, applicants must attach the Japanese or English translations of the said documents thereto.</li> <li>Official transcript for applicants who took the university entrance qualification examination in the applicable countries only.</li> </ul>
⑩Certificate of Registered Matters on Alien Registration	<ul style="list-style-type: none"> <li>The certificate can be obtained at the city office or the ward office, where the applicant obtained the alien registration card. The certificate needs to be issued within three months before the application date.</li> <li>Copies of the pages in your passport clearly showing your name, passport number, and photo for applicants residing outside Japan only</li> </ul>
⑪Research project plan	Applicants for Literature and Cultural Studies only (must be written in ink on the prescribed form)
⑫A self-addressed mailing label (Special Kinki University form F)	Applicants who reside in Japan need to enter their own address, and applicants who reside outside Japan need to enter the address of their contact person in Japan.

\* Applicants must fill out the name that appears on the certificate of registered matters on the alien registration or passport (for those living overseas) on each application document

\* Identical photos taken within three months of the application date (4 (H) cm x 3 (W) cm) need to be submitted with the application.

\* If the educational background, educational career in the Japanese language, nationality, or the contents of any of the submitted application documents are proved to be false or misleading at some future date, the applicant's enrollment in the university will be canceled even if the enrollment procedures are finished after the applicant has passed the entrance examinations.

(2) Second-half doctorate courses

Document to be submitted	Special remarks
①Application Form (Special Kinki University form A)	<ul style="list-style-type: none"> <li>Applicants themselves need to fill out this form with a black ballpoint pen, and affix their own signatures.</li> <li>One color photo needs to be pasted on the form.</li> </ul>
②Admission Application (Special Kinki University form B)	<ul style="list-style-type: none"> <li>Applicants need to fill out this form accurately in accordance with the instructions, and transfer the entrance examination fee.</li> <li>One color photo needs to be pasted on the form.</li> </ul>
③Examination card (Special Kinki University form C)	Fill out only within the thick frame of this form.
④Duplicate of examination card (Special Kinki University form D)	<ul style="list-style-type: none"> <li>Fill out only within the thick frame of this form.</li> <li>One color photo needs to be pasted on the form.</li> </ul>
⑤Certificate of Japanese language education (Special Kinki University form E) [For applicants residing outside Japan]	Applicants need to ask for the submission of a certificate of Japanese language education at the educational institution at which they studied (or are currently studying) the Japanese language, using Form E prescribed by the university.
⑥Certificate of completion (or prospective completion) or certificate of enrollment from the Japanese language school or other educational institution currently attending. [For applicants residing in Japan]	In the event that you cannot submit the certificate of prospective completion, please submit a certificate of enrollment. Applicants who have already completed the course or curriculum shall submit a certificate of completion. In each case, the certificate needs to be prepared just before the application.
⑦Official transcript and Certificate of completion and attendance from the Japanese language school or other educational institution currently attending. [For applicants residing in Japan]	The form of the certificate needs to be prescribed by the school, in which the grades, attendance rate, and remarks from the supervising teacher are described, and be prepared just before the application.
⑧Certificate of completion (or prospective completion) of first-half doctorate or master's course attended in your home country	<ul style="list-style-type: none"> <li><b>Original certificate issued within six months before the application date</b></li> <li>As a substitute for the said certificate applicants can submit an original and a copy of a diploma. After inspection, the original shall be returned to the applicant.</li> <li>In the event that certificate/diploma written in a language other than Japanese, English, or Chinese are to be submitted, applicants must submit the Japanese or English translations of the said documents thereto.</li> </ul>
⑨Results (or prospective results) certificate for first-half doctorate or master's course attended in your home country	<ul style="list-style-type: none"> <li>Original certificates showing the results for all subjects taken during the period of attendance and having been issued within six months before the application date</li> <li>In the event that certificate written in a language other than Japanese, English, or Chinese are to be submitted, applicants must attach the Japanese or English translations of the said document thereto.</li> </ul>
⑩Certificate of Registered Matters on Alien Registration	<ul style="list-style-type: none"> <li>The certificate can be obtained at the city office or the ward office, where the applicant obtained the alien registration card. The certificate needs to be issued within three months before the application date.</li> <li>Copies of the pages in your passport clearly showing your name, passport number, and photo for applicants residing outside Japan only</li> </ul>
⑪Summary of a master's thesis in Japanese or English	When you have not completed master's course yet, the interim report of the master's thesis is necessary.
⑫A self-addressed mailing label (Special Kinki University form F)	Applicants who reside in Japan need to enter their own address, and applicants who reside outside Japan need to enter the address of their contact person in Japan.

\* Applicants must fill out the name that appears on the certificate of registered matters on the alien registration or passport (for those living overseas) on each application document

\* Identical photos taken within three months of the application date (4 (H) cm x 3 (W) cm) need to be submitted with the application.

\* If the educational background, educational career in the Japanese language, nationality, or the contents of any of the submitted application documents are proved to be false or misleading at some future date, the applicant's enrollment in the university will be canceled even if the enrollment procedures are finished after the applicant has passed the entrance examinations.

## 6. Announcement of examination results

- (1) On the day examination results are announced, letters of notification will be sent by express mail to all applicants. For all successful applicants, a set of documents required for enrollment procedures will be enclosed.
- (2) The day on which the examination results of the Graduate School of Medical Sciences will be announced is as follows.  
For the examination in which applicants are solicited in January: Friday, January 27, 2012.
- (3) Kinki University shall not enter into any correspondence by telephone or mail with applicants regarding examination results.

## 7. Enrollment procedure

- (1) Procedure method  
Please submit the enrollment procedure documents after the payment of the enrollment procedure fee.
- (2) Schedule of enrollment procedures (Excluding the Graduate School of Medical Sciences)

Type of examination	Period of time for enrollment procedures	Payment method for enrollment
First examination	First period November 24 (Thu) to December 14, (Wed), 2011	[Method for payment in a lump sum] Enrollment fee, first-semester tuition fee, and other necessary expenses need to be paid in a lump sum by bank transfer during the first enrollment procedure period. [Method for payment in two installments] The enrollment application fee needs to be paid by bank transfer during the first enrollment procedure period, and first-semester tuition fee and other necessary expenses need to be paid by bank transfer during the second period. At the time when the necessary tuition fee and other expenses required for enrollment procedures are paid in full, the enrollment application fee shall be treated as the enrollment fee. *All applicants for the Graduate School of Medical Sciences must make a lump-sum procedure. Enrollment procedure period: January 27 (Fri) to February 16 (Thu), 2012
	Second period November 24 (Thu), 2011 to January 18 (Wed), 2012	
Second examination	March 9 (Fri) to March 21 (Wed), 2012	(Payment in a lump sum only) Enrollment fee, first-semester tuition fee, and other necessary expenses must be paid in a lump sum by bank transfer

\* The bank transfer must be made in "Japanese yen" by "telegraphic transfer" from a banking institution (excluding Japan Post Bank) in Japan (remittance from abroad is not allowed).

### (3) Notes

- ① If an applicant does not execute the second enrollment procedure within a given period after the completion of the first enrollment procedure, the person will lose eligibility for enrollment.
- ② Each applicant must have one contact name living in Japan for their enrollment.
- ③ Once the application documents and the enrollment fee (enrollment application fee) are accepted, they cannot be returned to an applicant.
- ④ If any documents submitted by an applicant for enrollment procedures are proved to contain false information, the applicant's enrollment in the university will be canceled.
- ⑤ For cash transfers of tuition that exceed 100,000 yen, please use the financial institution's teller with a document confirming the identity of the person making the transfer (driver's license, health insurance card, and passport, etc.) in addition to the specified school expenses payment request slip.

## 8. Cancellation of enrollment

- (1) Applicants who decide to cancel their enrollments (as well as have their tuition fee and other expenses refunded) after completing all enrollment procedures must complete the cancellation procedures by 5:00p.m., Saturday, March 31, 2012. (Cancellation must arrive by this date and time.)  
Only applicants who complete the cancellation procedure shall have their tuition fee and other expenses refunded less the enrollment fee. (Money cannot be sent overseas)
- (2) To apply for enrollment cancellation, applicants must submit the form titled "Request for refund of tuition fee and other expenses" and others as designated by the university.
- (3) Successful applicants who fail to obtain a Certificate of Eligibility will have their tuition fees and other expenses (including enrollment fees) returned. Successful applicants who fail to enter Japan despite obtaining a Certificate of Eligibility will have their tuition fees and other fees, less the enrollment fees, returned. In such instances, proxies residing in Japan will be requested to submit the 'Request for refund of tuition and other expenses' form and other forms as required and prescribed by the university.
- (4) No applications for enrollment cancellation will be accepted after the deadline.
- (5) Obtaining and submitting of the form for enrollment cancellation is at the International Student Center.
- (6) The refunded tuition fee and other expenses will be paid through a bank transfer by the end of April.

## 9. The list of tuition fees and other expenses (For students enrolling for 2012)

### (1) First-half doctorate and master's courses

(Unit: Yen)

Graduate School		Enrollment fee	Tuition fee (Amount to be paid in the first semester)	Student health insurance fee	Year total	Total at enrollment
Law Commerce Economics Literature and Cultural Studies	First year	200,000	700,000 (350,000)	6,500	906,500	556,500
	Second year	—	750,000 (375,000)	6,500	756,500	—
Science and Engineering Research	First year	200,000	950,000 (475,000)	6,500	1,156,500	681,500
	Second year	—	1,000,000 (500,000)	6,500	1,006,500	—
Agriculture Biology-Oriented Science and Technology Systems Engineering Advanced Technology	First year	200,000	950,000 (475,000)	4,500	1,154,500	679,500
	Second year	—	1,000,000 (500,000)	4,500	1,004,500	—

\* Graduate School of Pharmacy: Under application for approval for establishment

### (2) Second-half doctorate courses

(Unit: Yen)

Graduate School		Enrollment fee	Tuition fee (Amount to be paid in the first semester)	Student health insurance fee	Year total	Total at enrollment
Law	First year	200,000	700,000 (350,000)	6,500	906,500	556,500
	Second year	—	750,000 (375,000)	6,500	756,500	—
Commerce Economics	Third year	—	770,000 (385,000)	6,500	776,500	—
	First year	200,000	950,000 (475,000)	6,500	1,156,500	681,500
Science and Engineering Research	Second year	—	1,000,000 (500,000)	6,500	1,006,500	—
	Third year	—	1,030,000 (515,000)	6,500	1,036,500	—
Agriculture Biology-Oriented Science and Technology Systems Engineering Advanced Technology	First year	200,000	950,000 (475,000)	4,500	1,154,500	679,500
	Second year	—	1,000,000 (500,000)	4,500	1,004,500	—
	Third year	—	1,030,000 (515,000)	4,500	1,034,500	—

\* Graduate School of Pharmacy: Under application for approval for establishment

### (3) Doctorate Course

(Unit: Yen)

Graduate School		Enrollment fee	Tuition fee (First semester)	Student health insurance fee	Year total	Total at enrollment
Medical Sciences	First year	200,000	1,000,000 (500,000)	4,500	1,204,500	704,500
	Subsequent years	—	1,000,000 (500,000)	4,500	1,004,500	—

- Remarks (1) Total at enrollment is the total amount of enrollment fee, tuition fee (first-semester), and student health insurance fee.  
(2) Tuition fee, etc. (second semester) should be paid in October.  
(3) Besides the amount denoted in the column, the graduates' association lifetime member fee (10,000 yen, only in the final year) is required.

## 10. Results of the entrance examinations of Kinki University graduate schools for international students in 2011.

(Total of first and second exams)

(Unit: persons)

Breakdown Graduate	Applicants	Examinees	Successful applicants	Enrollments		
				Male	Female	Total
Law	0	0	0	0	0	0
Commerce	9	7	3	2	0	2
Economics	3	3	0	0	0	0
Science and Engineering Research	6	6	5	4	1	5
Pharmacy	0	0	0	0	0	0
Literature and Cultural Studies	5	5	4	2	2	4
Agriculture	3	3	3	2	1	3
Medical Sciences	0	0	0	0	0	0
Biology-Oriented Science and Technology	0	0	0	0	0	0
Systems Engineering	1	1	1	0	1	1
Advanced Technology	0	0	0	0	0	0
Total	27	25	16	10	5	15

(As of April 1, 2011)

## 11. Result of the Kinki University International Student Scholarship in 2011

- (1) Scholarship (for freshman): Tuition fee is entirely exempted. 4 students have been qualified.  
This is granted to a student who has scored more than 80% on the entrance examination for international students and ranked in an upper group. If the student has achieved an excellent result after the first year in the graduate school, the scholarship is granted continuously.
- (2) Category 1 benefit (for freshman): Entrance fee equivalent money (a lump sum) for students achieving outstanding results on their international student entrance examination. 2 students have been qualified.
- (3) Category 2 benefit (for sophomore or higher): 80,000 yen per month (For one year except for August and September) for students achieving outstanding academic results while graduate students. 3 students have been qualified.

## 12. Application for Certificate of Eligibility (Please read carefully before application

[Applicants living outside of Japan]

As a general rule, in order for students to stay in Japan for the purpose of study, it is necessary to obtain resident status as a student. Applicants shall apply to the Ministry of Justice, Immigration Bureau, for the Certificate of Eligibility to obtain resident status as a college student after receiving the entrance permit. After the issuance, the applicants themselves need to begin the procedures for obtaining a visa at a Japanese embassy or consulate in their home country by indicating their entrance permit and the Certificate of Eligibility.

◎ There are two ways in the application for obtaining the Certificate of Eligibility as follows:

### ① Personal application

After receiving the entrance permit, the application for the Certificate of Eligibility needs to be made to the Immigration Bureau in Japan. This application must be made by the applicants themselves or their contact person.

### ② Applications made by Kinki University on behalf of applicants (Excluding the Graduate School of Systems Engineering)

Applicants can request the university to make application for obtaining the Certificate of Eligibility on their behalf by submitting all documents relevant to the application for the Certificate of Eligibility at the time of the enrollment procedures. The decision regarding the application on behalf of the applicant will be made by the university. Applicants cannot lodge a protest against the decision and/or the result of the application. The information about the documents relevant to the application for the Certificate of Eligibility needed at the time of the application made by the university on behalf of the applicants shall be given to successful applicants separately. And the resident status in this case is only as a student. When the Certificate of Eligibility is issued, it shall be sent to a contact person together with their entrance permit. When it is not issued, applicants will be notified.

If there are any questions/doubts about whether you can follow the procedure to obtain the 'Student' status after passing the examination of the university and entering it, please contact the Immigration Bureau in Japan for additional information prior to submitting the application for the university.

## Flowchart of Procedures for Certificate of Eligibility and Procedures for Entering Japan

