

For enrollment in April 2012

**Application for Admission
to Undergraduate School
Taking the overseas Examination
for Japanese University Admission
for International Students (EJU)**

With this you can take the EJU implemented overseas by the independent administrative agency Japan Student Services Organization and apply for Kinki University.

1. Entrance examination schedule

Resident status	Application Period	Judging system	Announcement of examination results
Applicants residing outside Japan	Monday, October 3 to Wednesday, October 19, 2011	Documentary examination based on the EJU	Thursday, November 24, 2011

2. Application procedures

(1) How to apply

After transferring the appropriate amount for the entrance examination fee, the applicant or contact person living in Japan shall bring all application documents to the International Student Center, Higashi-Osaka Campus. In principle, applications by mail shall not be accepted. If neither the applicant nor his/her contact person in Japan can bring the application documents to the Center in person due to distance, contact the International Student Center of the university to obtain permission to mail the documents. The application must arrive by the end of the application period.

(2) Entrance examination fee

① 35,000 yen * However, 32,000 yen for the Faculty of Humanity-Oriented Science and Engineering.

Applicants must fill out the entrance examination fee remittance form provided by the university (Form C) and use this to transfer the appropriate amount in Japanese yen by telegraphic transfer from a banking institution in Japan (excluding Japan Post Bank) (remittance abroad is not allowed). Be sure to safely keep the receipt (Form D).

② As a general rule, once application documents and entrance examination fees (including any expenses such as a bank charge) are received, they will not be returned to applicants.

(3) Reception office:

Inquiries may be directed to the Higashi-Osaka Campus 1st Floor of Building No. 11

Address : 3-4-1 Kowakae, Higashi-Osaka City, Osaka 577-8502 Japan

Tel (Main) : 06-6721-2332 (From overseas: +81-6-6721-2332) ext. 2862-2865

Fax : 06-6729-2387 (From overseas: +81-6-6729-2387)

E-mail : isc@itp.kindai.ac.jp

Office hours : Mon. to Fri. 10:00a.m. to 4:00p.m.

Sat. 10:00a.m. to 12:00p.m. (Closed on Sundays and national holidays)

3. Requirements for applicants

(1) Applicants need to be non-Japanese and have completed (or will have completed by March 2012) 12 years of education outside Japan.

(2) Applicants need to be 18 years of age or older, and have passed a University Entrance Qualification Examination in their countries.

(3) Applicants are recognized by Kinki University as holding qualifications equivalent or superior to those specified in (1) or (2) above.

(4) As a general rule, applicants must be eligible to be granted 'College Student' status as provided for in Japan's Immigration Control and Refugee Recognition Act after being accepted into the university.

If there are any questions or doubts about whether you can acquire or follow the procedure to obtain the 'College Student' status after passing the Examination of the University and entering it, please contact the Immigration Bureau in Japan for additional information prior to submitting the application for entrance to the University.

(5) Only applicants who took the Examination for Japanese Admission for International Students (EJU) overseas during the period June 2010 to June 2011 and are residing outside Japan at the time of application can use this system. However, applicants who are staying in Japan under a short-term stay status of residence after taking the Examination for Japanese Admission for International Students (EJU) overseas shall be regarded as residing outside Japan.

4. Faculties admitting international students and requirements for entrance examination

- (1) The number of students to be admitted to a faculty: A few per faculty (for every faculty below)
 (2) Test subject: ○...The subjects in the Examination for Japanese Admission for International Students(EJU) to be taken

Faculty	Department/ Course or Major	Subject					Language used in the test of subjects for basic knowledge	Necessary documents
		Japanese	Integrated subject	Subjects for basic knowledge				
				Mathematics	Science			
				Physics	Chemistry	Biology		
Science and Engineering	Mathematics Course Physics Course Chemistry Course							The results of TOEFL®
	Life Science Applied Chemistry Mechanical Engineering Electric and Electronic Engineering Civil and Environmental Engineering Informatics	○		○ Course 2 is designated.	○	○	○	
Architecture	Architecture	○		○ Course 2 is designated.	○			The results of TOEFL®
Literature, Arts and Cultural Studies	Japanese Literature Major Story and Review Writing Course Linguistics and Literature Course	○	○					Japanese
	Foreign Language / Literature Major English and American Literature Course Chinese and Korean Culture Course	○	○					English Japanese
	Theater Arts Major Formative Arts Major Formative Course Arts Course	○	○					Japanese
	Cultural and Historical Studies *1	○	○					Japanese
	English *2	○	○					English
Applied Sociology	Social Science and Media Studies Psychology Environmental Studies and Design	○		○ Course 1 is designated. Choose either Integrated subject or Mathematics Course 1.				Japanese
Agriculture	Agricultural Science Fisheries Applied Biological chemistry Food Science and Nutrition (National registered dietitian course) Environmental Management Advanced Bioscience	○			○	○	○	Free choice of two subjects
Biology-Oriented Science and Technology	Biotechnological Science Science and Technology on Food Safety Biomechanical and Human Factors Engineering Genetic Engineering Computational Systems Biology Biological Engineering	○			○	○	○	Free choice of one subject
Engineering	Biotechnology and Chemistry Mechanical Engineering Intelligent mechanical Engineering Electronic Engineering and Computer Science Information and Systems Engineering Architecture	○			○	○	○	Free choice of two subjects
Humanity-Oriented Science and Engineering	Biological and Environmental Chemistry Electrical and Communication Engineering Information and Computer Science	○		○ Course 2 is designated.				Japanese
	Architecture and Design Management and Business	○	○	○ Course 1 is designated. Choose either Integrated subject or Mathematics Course 1.				Japanese

*1 The name of the Department of Cultural Studies is scheduled to change as of April 2012.

*2 The name of the Department of Language and Intercultural Communications is scheduled to change as of April 2012.

* An application is not accepted unless applicants have taken the relevant subjects in the Examination for Japanese Admission for International Students (EJU).

(3) Selection methods

- ① Selection will be made based on the submitted application documents.
- ② As the need arises, an applicant and/or contact person may be called for confirmation or required an interview.
- ③ The acceptance or rejection of an application will take into account all of the factors above.

5. Application documents

Document to be submitted	Special remarks
① Application Form (Special Kinki University form A)	• Applicants themselves need to fill out this form with a black ballpoint pen and affix their signatures. • One color photo needs to be pasted on the application form.
② Admission Application (Special Kinki University form B)	• Applicants need to fill out this form accurately in accordance with the instructions. • One color photo needs to be pasted on the form.
③ Duplicate of examination card (Special Kinki University form D)	• Fill out only within the thick frame of this form. • One color photo needs to be pasted on the form.
④ Certificate of Japanese language education (Special Kinki University form E)	Please ask the educational institution at which you studied (or are currently studying) the Japanese language to issue the certificate of Japanese language education, using Form E prescribed by the university.
⑤ Certificate of completion (or prospective completion) of Japanese language school	• Certificate of prospective completion for applicants who are currently studying at a Japanese language school only • Certificate of completion for applicants who have already completed their courses only
⑥ Certificate or prospective graduation certificate of the last school attended in your home country	• Original certificate issued within six months before the application date • As a substitute for the said certificate, applicants can submit an original and a copy of a diploma. After the original is inspected, it shall be returned to the applicant. • In the event that certificate/diploma written in other than Japanese, English or Chinese are to be submitted, applicants must submit the Japanese or English translations of said documents thereto. • Certificate of the examination and a certification of graduation from your last school for applicants who took the university entrance qualification examination in the applicable countries only
⑦ Official transcript from the last school attended in your home country	• Original certificate showing the results for all subjects taken during the whole period of attendance for every grade separately and having been issued within six months before the application date • Japanese or English translations for certificate that are written in a language other than Japanese, English or Chinese • Certificate showing the score attained on the examination for applicants who took the university entrance qualification examination in the applicable countries only
⑧ Passport	Copies of the pages in your passport clearly showing your name, passport number, and photo No submission is necessary if the passport has not been obtained at the time of the application.
⑨ The results notification pertaining to the Examination for Japanese Admission for International Students (EJU)	As to this results notification, the best ones in their score of the Examinations taken between June 2010 and June 2011 shall be submitted. The original and the copy must be submitted. The original is inspected and then returned to the applicants.
⑩ The results of the TOEFL®	Applicants for the Faculty of Science & Engineering, Faculty of Architecture, English and American Literature Course for Foreign Language/Literature Majors and Department of English must submit TOEFL® results.
⑪ A self-addressed mailing label (Special Kinki University form F)	Enter the address of contact person residing in Japan.

* No need for an examination card [Form C designated by the University].

* All identical color photos need to be submitted with the application (taken within three months of the application date (4 (H) cm x 3 (W) cm)).

* If the educational background, educational career in the Japanese language, nationality, or the contents of any of the submitted application documents are proved to be false or misleading at some future date, the applicant's enrollment in the university shall be canceled even if the enrollment procedures are finished after the applicant has passed the entrance examinations.

6. Announcement of examination results

- (1) On the day the examination results are announced, a letter of notification about the results of the entrance examination shall be sent by express mail to contact person of applicants residing in Japan. For all successful applicants, a set of documents required for enrollment procedures, as well as a notification of acceptance, shall be enclosed.
- (2) Kinki University shall not enter into any correspondence by telephone or mail with applicants regarding examination results.

7. Enrollment procedure

- (1) Procedure method
Please submit the enrollment procedure documents after the payment of the enrollment procedure fee.

(2) Schedule for enrollment procedures

A period of time for enrollment procedures	Payment method for enrollment
First period November 24 (Thu) to December 14, (Wed), 2011	[Method for payment in a lump sum] Enrollment fee, first-semester tuition fee, and other necessary expenses shall be paid in a lump sum by bank transfer during the first enrollment procedure period.
Second period November 24 (Thu), 2011, to January 18 (Wed), 2012	[Method for payment in two installments] Enrollment application fee shall be paid by bank transfer during the first enrollment procedure period, and first-semester tuition fee and other necessary expenses shall be paid by bank transfer during the second period. At the time when the necessary tuition fee and other expenses required for enrollment procedures are paid in full, the enrollment application fee shall be treated as the enrollment fee.

* The bank transfer must be made in Japanese yen by telegraphic transfer from a banking institution in Japan (remittance from abroad is not allowed).

(3) Notes

- ① If an applicant does not execute the second enrollment procedure within the given period after the completion of the first enrollment procedure, he/she shall lose his/her eligibility for the enrollment.
- ② Each applicant must have one guarantor for their enrollment. The guarantor must earn his/her own living, and fulfill his/her responsibilities. (No students are allowed as guarantors.)
- ③ Once the application documents and the admission fee (admission application fee) are accepted, they can't be returned to an applicant.
- ④ If any documents submitted by an applicant for enrollment procedures are proved to contain false information, the applicant's enrollment in the university shall be canceled.
- ⑤ For cash transfers that exceed 100,000 yen, please use the financial institution's teller with a document confirming the identity of the person making the transfer (driver's license, health insurance card, and passport, etc.) in addition to the specified school expenses payment request slip.

8. Cancellation of enrollment

- (1) Applicants who decide to cancel their enrollments (as well as have their tuition fee and other expenses refunded) after completing all enrollment procedures must complete the cancellation procedures by 5:00p.m., Saturday, March 31, 2012. (Cancellation must arrive by this date and time.) Only applicants who complete the cancellation procedure shall have their tuition fee and other expenses refunded less the enrollment fee. (Money cannot be sent overseas)
- (2) To apply for enrollment cancellation, applicants must fill out and submit the Request for Refund of Tuition And Other Expenses form and other forms as required and prescribed by the university.
- (3) Successful applicants residing outside of Japan who fail to obtain a Certificate of Eligibility will have their enrollment fees, tuition fees and other fees returned. Successful applicants who fail to enter Japan in spite of obtaining a Certificate of Eligibility will have their tuition fees and other fees less enrollment fees returned. In such instances, contact person residing in Japan shall be requested to submit the Request for Refund of Tuition And Other Expenses form and other forms as required and prescribed by the university.
- (4) Application for enrollment cancellation cannot be accepted after the deadline.
- (5) Obtaining and submitting of the form for enrollment cancellation is at the International Student Center.
- (6) The refunded tuition fee and other expenses shall be paid through a bank transfer by the end of April.

9. Tuition fees and other expenses

Please refer to pp. 36-38, section 9 "The list of tuition fees and other expenses."

10. Examination for Japanese University Admission for International Students (EJU)

(1) Examinations for Japanese University Admission for International Students (EJU) are scheduled for two times in 2011 as follows:

1st session: June 19 (Sun.) 2nd session: November 13 (Sun.)

(2) 2011 Examination for Japanese University Admission for International Students (EJU) will be carried out in the following cities outside Japan.

- India (New Delhi)
- Vietnam (Hanoi, Ho Chi Minh City)
- Singapore (Singapore)
- Taiwan (Taipei)
- Sri Lanka (Colombo)
- Malaysia (Kuala Lumpur)
- Myanmar (Yangon)
- Indonesia (Jakarta, Surabaya)
- South Korea (Seoul, Busan)
- Thailand (Bangkok)
- Philippines (Manila)
- Mongolia (Ulaanbaatar)
- Russia (Vladivostok)
- China (Hong Kong)

(3) Application procedure

Please contact the Japan Student Services Organization written below or the overseas representatives in each country or region to ask about the application period or the examination fee.

[In Japan]

Testing Division
Japan Student Services Organization
4-5-29, Komaba, Meguro-ku, Tokyo 153-8503
Tel: 03-6407-7457 Fax: 03-6407-7462
Email: eju@jasso.go.jp HP: <http://www.jasso.go.jp/eju/>

[Overseas]

Overseas representatives in each country or region
Please refer to the website of the Japan Student Services Organization.

11. Application for Certificate of Eligibility (Please read before application)

Please refer to p.39, section 13 "Application for Certificate of Eligibility".